

# Managing Sub-Grantee Programs Efficiently



## THE CHALLENGE

- Organizations managing multiple sub-award service providers
- Long processing times between when work is performed, reimbursement documentation is obtained and processed and cash is exchanged
- Difficulty retaining sub-grantees due to delayed payments
- Inefficient documentation collection (via email and similar sources)
- Complex compliance requirements for government audits

## OUR SOLUTION



### Custom Portal Development

- Built custom portals for clients to manage sub-grantee documentation
- Created portal usable across multiple contracts, providers and funders



### Streamlined Process Management

- Created streamlined review processes for documentation
- Setting up streamlined review and submission processes



### Structured Data Management

- Set up structured data requirements specific to each grant's needs
- Creating structured, grant-specific data requirements



### Audit Trail Management

- Maintaining audit trails in centralized databases to create an efficient pathway for data retention and the government audit process



### Access Control & Security

- Implemented permissions-based access systems (sub-grantees see only their information)
- Better segregation of duties, data security and internal control documentation

## IMPACT

01

Reduced payment cycles from 4.5 months to 30 days

02

Improved sub-grantee retention and satisfaction with simplified government audit process

03

More efficient and accurate reporting to funding agencies with all documentation centralized